



COVID-19 Policy

Early Childhood Center & Extended Care

Monday, October 11, 2021

* Changes (and more clarification), effective Friday, November 12, 2021
+ Changes made to quarantine options January 5, 2022

| | |
|--|----------|
| COVID-19 Plan Administrator | 1 |
| Masking Policy | 2 |
| Drop-off Procedures | 2 |
| Pick-up Procedures | 2 |
| Cleaning and Handwashing Procedures | 3 |
| Close Contact Definition | 3 |
| Rules for Exclusion | 3 |
| Typical illness exclusions | 3 |
| If anyone in your household is experiencing COVID-19 symptoms | 3 |
| If anyone in your household is awaiting COVID-19 test results | 3 |
| Vaccinated Student / Adult Guidelines | 3 |
| Vaccinated who had a close contact (not in your household) | 3 |
| Vaccinated with ongoing exposure (in your household) | 3 |
| Unvaccinated Student / Adult Quarantine Policy | 4 |
| Unvaccinated students / adults who had a close contact (not in your household) | 4 |
| Unvaccinated with COVID-19 in Your Household | 4 |
| Unvaccinated students / adults with COVID-19 (in your household) | 4 |
| If You Test Positive for COVID-19 | 5 |
| Unvaccinated / vaccinated who test positive | 5 |
| COVID Tuition Refund Policy | 5 |
| COVID-19 Decision Tree | 6 |

COVID-19 Plan Administrator

If your child or someone in your household are awaiting test results, have tested positive for COVID-19 or were in close contact with someone who is now positive, please contact **Laurie Bromenshenkel at 952-474-5181 x210 or Laurie.Bromenshenkel@oslcs.org**.

Please copy the director on email communications, too, so appropriate staff can be informed of your child's absence and return date. **Lisa.Johnson@oslcs.org** or **Joe.Aurich@oslcs.org**

Masking Policy

- All staff are strongly encouraged to wear masks indoors, especially when interacting with parents. With some distance, masks can be removed while teaching in YOUR classroom.
- * Staff that are working in another classroom (not their primary classroom for breaks or subbing), must wear a mask.
- All adult visitors are strongly encouraged to wear masks when indoors.
- The CDC recommends that children, two years and older, wear a face mask.
 - Masking children will not be required for the Early Childhood Center, except for ...
 - The Kindergarten class when there is an outside guest/volunteer.
 - Extended Care Students are strongly encouraged to wear a face mask while they are indoors.
 - Any child (age 2-Kindergarten) who is sent to school with a face mask will be encouraged by the staff to properly wear it (except while eating or sleeping).

Drop-off Procedures

Infants:

Sign children in at Lobby at door #1. Leaving shoes in the hallway, parents can enter the classroom to drop off bottles, snacks, diaper bag, fill out a last feeding form, and give special instructions. Leave car seats outside in the hallway under the table. Please exit door #12 to ease congestion (unless the elevator is needed).

Toddler-Kindergarten:

Sign children in at Lobby at door #1. Parents will help child(ren) put jackets, backpacks, toys, lovey and nap items in their lockers. Have your child go to the hallway restroom and have them use the restroom and wash their hands. Walk your child(ren) to the classroom door until the teacher comes to the door. Please stay outside the classroom. Exit door #12 to ease congestion (unless the elevator is needed).

Extended Care:

Parents will remain just inside the classroom to sign in their child. Children will be sent to wash their hands before interacting with other children.

Pick-up Procedures

Infants:

Sign children out at Lobby at Door #1. Leaving shoes outside, parents can enter the classroom to pick up their child, diaper bag, remaining bottles and get updates.

Toddler-Whales:

Upon arrival please stop at the classroom door and knock. A teacher will come to the door, call your child over and have them gather their items from their cubbies (if not already in their lockers).

Kindergarten:

Student pick up will take place in the school lobby after Kindergarten. Any student not being picked up will be brought to Extended Care (with their face mask).

Extended Care:

Parents will remain just inside the classroom and wait as their child gathers their personal items.

Cleaning and Handwashing Procedures

Cleaning procedures following the Minnesota Department of Health's recommendations for the Early Childhood Center continue including: Frequent washing of toys, tables are washed and sanitized before all meals and when visibly soiled, bathrooms are sanitized at least twice a day and when visibly soiled, classroom light switches and door handles and drinking fountains are sanitized throughout the day, borrowed classroom items will be washed after each use (nap blankets, coats or jackets, soft items), any toy is in a child's mouth, it will be washed before it can return to the classroom.

Frequent handwashing by staff is required after certain tasks. Children's handwashing is encouraged after the playground, before eating and other times throughout the day.

Close Contact Definition

A person who was within 6 feet for at least 15 minutes (one time or accumulated over a 24 hour period) of someone who is infected.

Rules for Exclusion

Typical illness exclusions

- See the Handbook for details

If anyone in your household is experiencing COVID-19 symptoms

- You should stay home, get tested and your family should isolate until test results have come in.

If anyone in your household is awaiting COVID-19 test results

- You should stay home and your family should isolate until test results have come in.

+NOTE: Anyone awaiting test results, in quarantine (from a close contact), or isolation (tested positive) should not enter the building. If you need to pick up another child, call ahead to make arrangements, and staff can bring your child(ren) to your vehicle.

Vaccinated Student / Adult Guidelines

Vaccinated who had a close contact (not in your household)

Fully vaccinated people who have had close contact with someone suspected or confirmed with COVID-19 are not required to quarantine. You should ...

- Monitor and continue to show no symptoms
- Get tested 3-5 days after exposure
- Wear a mask in public indoor settings for 14 days or until you receive a negative test result

Vaccinated with ongoing exposure (in your household)

People who are fully vaccinated and have ongoing exposure to COVID-19 should ...

- Get tested 5-7 days after their *first* exposure
- Get tested again 5-7 days after the end of isolation for the person with COVID-19
- Wear a mask when in contact with the person with COVID-19 throughout their isolation period
- Wear a mask indoors in public until 14 days after the infected person's isolation period ends or until the fully vaccinated close contact receives their final test result

Unvaccinated Student / Adult Quarantine Policy

Unvaccinated students / adults who had a close contact (not in your household)

Anyone who is in close contact with a confirmed COVID-19 case should quarantine.
(If others in your household were not in close contact, they do not need to stay home.)

- **The safest option:** Quarantine for 14 days after the last day of contact. If there are no symptoms, you/your child may return on day 15.
- **Koala & Ducky Students:** Quarantine for 14 days after the last day of contact. If there are no symptoms, your child may return to school on day 15.
 - We feel it is best that parents monitor their child for symptoms for the full 14 days.
- **+Lamb, Whale, Kindergarten & Extended Care Students and Adults:** A 14 day quarantine is the best. You can consider a shorter quarantine if you have been in close contact with someone not in your household and no one in your household is experiencing symptoms or has COVID-19
 - **+10 day quarantine from the last day of contact**
 - Quarantine at home for 10 days and you can return on day 11.
 - **+7 day quarantine from the last day of contact**
 - Quarantine at home for 7 days and get tested 5-7 days after contact.
 - Upon a negative test result (**PCR test from saliva, or nose or throat**), you can return on day 8.
 - **In all shortened quarantines**
 - Continue to watch for symptoms through day 14. If they have any symptoms, stay home, separate from others, and get tested right away.
 - You **must wear a face mask and social distance** through day 14.
 - **Parents:** You must contact us if you intend to return after a 10 or 7 day quarantine so we can make the necessary arrangements.

PLEASE NOTE: This Student Quarantine Policy has been personalized for Our Savior School.

Unvaccinated with COVID-19 in Your Household

Unvaccinated students / adults with COVID-19 (in your household)

- The infected family member (and your household) are to stay home in isolation for at least 10 days from the time symptoms start until symptoms have improved AND are fever free for 24 hours (without fever reducing meds).
- After their 10 day isolation period, the household starts their 14 day quarantine (24 days total).
 - If you are able to isolate from the person who has COVID-19 (separate spaces in your home), then you/your child only need to quarantine for 14 days from the last time they had direct contact with the positive case.
- We will need to know the **exposure date**, the **date their symptoms began** or the **date of the positive test** to determine return dates.

If You Test Positive for COVID-19

Unvaccinated / vaccinated who test positive

- You are to stay home in isolation for at least 10 days from the time symptoms started until symptoms have improved AND no fever for 24 hours (without fever reducing meds).
 - Unvaccinated household members: If others in the household have not been able to isolate from the positive case, they should isolate for 10 days and then begin their quarantine.
 - Vaccinated household members: See p. 3
- We will need to know the **last day** you were at school, the **date the symptoms began** and/or the **date of the positive test** to determine your return date.

***PLEASE NOTE: In any of the above situations, if a classroom closure is necessary, your child may not be able to return until we can properly staff the classroom.**

COVID Tuition Refund Policy

Approved by Board of Directors on 12/15/2020

+ Adjustment approved by Education Committee with quarantine changes 1/5/2022

- Refunds will be issued for school days (not counting weekends or holidays)
 - if a student is in close contact at OSS and is forced to quarantine.
 - if a classroom is closed due to quarantine or lack of staff.
- Refunds will be based on the shortest quarantine period (see updated Student Quarantine Policy)
 - Ducky & Koalas: 14 days
 - +Lambs, Whales & Kindergarten: 7 days
 - +Extended Care: 7 days
- Refunds will be issued as soon as possible, depending on the timing of the closure/quarantine and your billing cycle.
- Refunds will not be issued
 - if you had previously informed the school you would not be present on the days of the closure/quarantine.
 - if you or your student are required to quarantine from an outside close contact.
 - if you or your student are sick with COVID-19.
 - if their classroom is open and you are choosing to keep your child home.

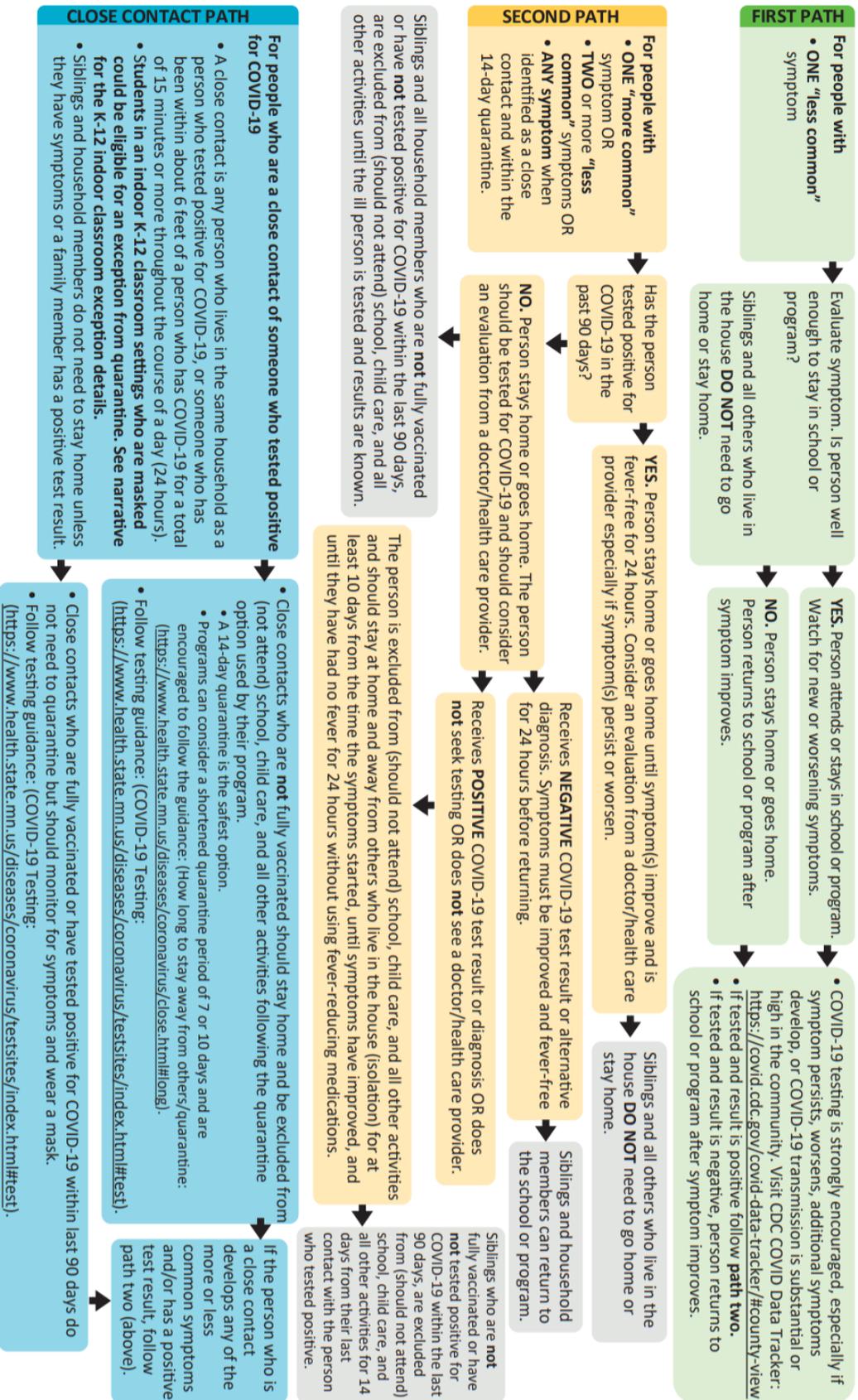
COVID-19 Decision Tree

Full Decision Tree <https://www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf>

Recommended COVID-19 Decision Tree for People in Schools, Youth, and Child Care Programs

Follow the appropriate path if a child, student, or staff person is experiencing the following symptoms of illness regardless of vaccination status.

- **More common symptoms:** fever of 100.4 degrees Fahrenheit or higher; new cough or a cough that gets worse; difficulty/hard time breathing; new loss of taste or smell.
- **Less common symptoms:** sore throat; nausea; vomiting; diarrhea; chills; muscle pain; extreme fatigue/feeling very tired; new severe/very bad headache; new nasal congestion/stuffy or runny nose.



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Minnesota Department of Health | health.mn.gov | 625 Robert Street North PO Box 64975, St. Paul, MN 55164-0975 Contact health.communications@state.mn.us to request an alternate format. | Updated 10/18/2021